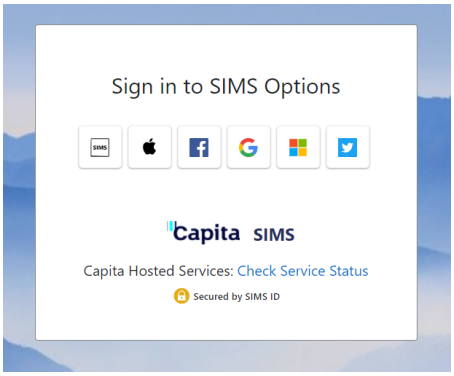
Instructions for registering with SIMS Options Online

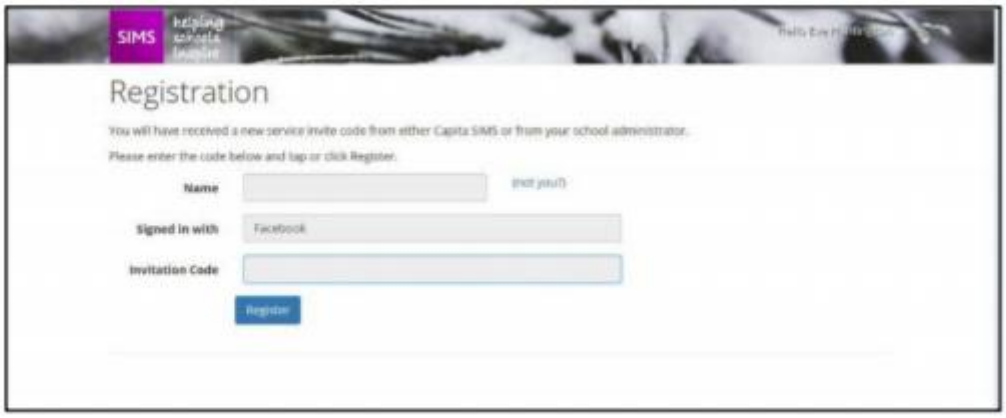
1. If we hold an email address for you, you will receive an invitation email from noreply@sims.co.uk. This will provide you with a dedicated link just for you. Please check your spam/junk inbox if the email does not appear in your inbox **before contacting the school.** If you do not receive an email, please email options@foxford.coventry.sch.uk.

2. Follow the link in the email to be directed to the sign-in page



3. Choose the sign-in method with which you wish to register (Apple ID, Facebook, Google, Microsoft or Twitter. (Do not use SIMS ID). Follow the on-screen instruction based on the registration method you have selected.

4. You will then be taken to a registration screen where your details are confirmed. Your name and invite code will appear automatically. Click the blue 'Register' button to proceed.



You will then, for security purposes, be asked to confirm the date of birth of your child. **Please enter this using the format (dd/mm/yyyy)**. For example 28/04/2008. Click the blue 'verify' button.



5. You should now be registered. Please close you internet browser and follow the instructions on ‘Making choices in SIMS Options Online’. (Please see separate guide and video provided).