



31 August 2023

Dear Parent / Carer

Year 13 – Welcome Back

We are very much looking forward to welcoming the students back in September to begin their final year with us in Year 13. The students will **all** return to us on **Wednesday 6 September** at **9am** for a welcome back assembly and to receive their timetables and key information for the upcoming year.

In the final assembly of Year 12 we shared that we will be having a push on standards in the Sixth Form, starting with the basics of punctuality, attendance and dress code compliance. For your ease I have attached a slightly amended dress code policy. We have not created an exhaustive list of what can be worn and what cannot, but rather shared the key features of what a good example and bad example may look like. If the students are unsure of their dress code compliance, they are more than welcome to ask their tutors and the wider Sixth Form team for advice.

As mentioned, we will be having a real focus on these basic standards and are asking for your support with these matters. As before, if there is to be an unplanned absence such as for an illness, we require notice from the parent/carers as early as possible so that we can record attendance data properly and within our safeguarding policy timeframe. You will continue to receive texts reminding you to contact the school if your child is not in school and we are expecting them to be.

Our approach to punctuality will also become more robust and all teachers will be told to arrange a suitable time for the students to make up any time they are late. All learning time is vital and evidence shows the impact of losing 5 minutes per lesson over the course of the year.

Finally, this is the year of 'next steps' for all of our Year 13 students and will be a demanding time for them in choosing their next step, be that university and pursuing the university route or in other methods such as apprenticeships and degree apprenticeships. We will be asking for your support throughout this time and will provide you with as much information as possible regarding this.

Yours faithfully

Mr J Tully
Head of Sixth Form

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