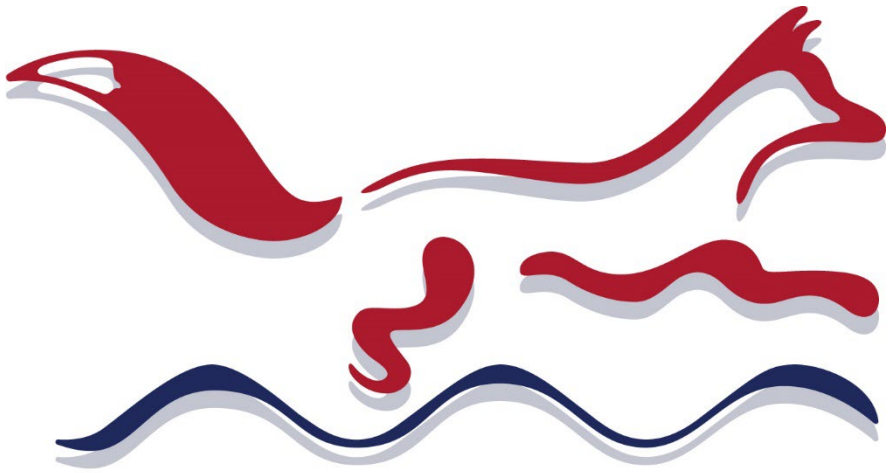


FOXFORD

Admissions Policy
2026-2027

Foxford Community School (the "Academy") participates in the Local Authority coordinated scheme for year 7 intake and all deadlines within that should be adhered to by applicants.

For September 2026, the Academy's Published Admission Number (PAN) for year 7 is 210.

2026/27 Oversubscription Criteria:

If there are more applications for a place than there are places available within the Academy's admission number, places will be allocated in accordance with the following criteria and in the order shown below (please reference to oversubscription definitions for further information):

Special Educational Needs
All children with an Education Health and Care Plan that name the school will be admitted before all other applicants.

1. Children who, at the time of admission, are in the care of a local authority or are provided with accommodation by the authority (looked after children) including those children who appear (to the admission authority) to have been in state care outside of England and ceased to be in state care as a result of being adopted or became subject to a child arrangements order or a special guardianship order. A looked after child is defined in Section 22 of the Children Act 1989 (see definitions section).

2. Children who live in the catchment area served by the Academy, who have a brother or sister attending the Academy provided that the brother or sister will be of compulsory school age and will continue to attend the Academy the following year.

3. Other children who live in the catchment area served by the Academy.

4. Children living outside the catchment area with a brother or sister who currently attends the Academy, provided that the brother or sister will be of compulsory school age and will continue to attend the Academy the following year.

5. Children by reference to the distance their home is from the Academy in accordance with the definitions section.

Tie Breaker
If it is not possible to admit all applicants in any one of the categories described above, priority will be determined by the proximity of the child's home to the Academy. This will be carried out using a straight line measurement and a computerised mapping system, from the centre of the child's residence to the centre of the school site. The address used must be the child's permanent home address. The shortest measurement will have the highest priority.

Where the final place in a year group can be taken by two or more children living an equal distance from the Academy as described above, the admission authority will select by drawing lots. This will be supervised by someone independent from the school.

2026/2027 Definitions and Further Details

Looked After Children

In accordance with the School Admissions Code (2021) the highest priority must be given to looked after children and previously looked after children, including those children who appear (to the admission authority) to have been in state care outside of England and ceased to be in state care as a result of being adopted. A looked after child is a child who is (a) in the care of the local authority, or (b) being provided with accommodation by a local authority in the exercise of their social services functions at the time of making an application to a school.

Brothers and Sisters

The Trustees see the benefits of children from the same family attending the same school and give priority to brother and / or sister connections in its policy for allocating places. The definition of brother or sister includes step brothers, step sisters, half brothers, half sisters and adopted brothers and sisters living at the same permanent address. However, where the Academy is over subscribed noguarantee can be given that places will be available for brothers and sisters.

Catchment area

One of the aims of our Academy is to serve its neighbourhood and develop links with the local community to strengthen the Academy and the community. The area served by a school is known as the catchment area and details of our catchment area are available at Annex A.

Compulsory school age

Brothers and sisters are required to be of compulsory school age within the oversubscription criteria. This means they must be attending the Academy in Years 7 to 11 at the time that the applicant would be joining the Academy.

Applications for children to be admitted into a class outside of their normal age group

If parents wish for their child to be considered for admission to a class outside of their normal age group, they should make an application for the normal age group in the first instance. Parents should then submit a formal request to the Board of Trustees. This request should be in the form of a written letter of application outlining the reasons why you wish for your child to be considered to be admitted into a class outside of their normal age group and enclosing any supportive evidence and documentation that you wish to be taken into account as part of that request. The Board of Trustees will consider applications submitted and advise the parents of the outcome of their application before the national offer day, having taken into account the information provided by the parents, the child's best interests and the views of the Head Teacher.

If parents are considering submitting an application for their child to be admitted into a class outside of their normal age group, it is strongly recommended that they also read the DFE Guidance which can be found at https://www.gov.uk/government/publications/summer-born-children-school-admission

Where the application is refused the parent has a right to an appeal against the refusal of a place, unless the child has been offered a place in another year group in the school.

Distance

A straight line measurement using a computerised mapping system, from the centre of the child's residence to the centre of the school site. The address used must be the child's permanent home address. The shortest measurement will have the highest priority.

Where the final place in a year group can be taken by two or more children living an equal distance from the Academy as described above, the admission authority will select by drawing lots. This will be supervised by someone independent from the school.

Home address
A pupil's home address is considered to be a residential property that is the child's only or main residence. At the time places are allocated, proof of permanent residence at the property concerned may be required.

Where documentary evidence can substantiate to the satisfaction of the Governors that care is split equally between parents at two homes, parents must name the address to be used for the purpose of allocating a school place.

If a place is offered on the basis of an address that is subsequently found to be different from a child's normal and permanent home address, then that place is liable to withdrawal.

Late Applications
The closing date for applications in the normal admissions round is **the last day of October.** After that date, the Local Authority will continue to receive applications but these will be considered to be late and may not be processed until after 1 March the following year.

Appeals
If you are unsuccessful in obtaining a place, parents have the right of appeal to an independent panel who have the authority to exceed the Academy's admission number where appropriate. Please address your appeal to Foxford Appeal, jan.clarke@castlephoenixtrust.org.uk or in writing to Foxford Appeal, Foxford School, Grange Road, Longford, Coventry, CV6 6BB.

Waiting Lists
After the initial allocation of places, as required by the current School Admissions Code the Academy will manage the waiting list until the end of the autumn term (31 December). The Academy will continue to do this for subsequent terms and also manage waiting lists for other year groups. Applications for inclusion on the waiting list will be ranked according to the Academy's oversubscription criteria as described above.

When a place becomes available the Academy, through the LA, will contact the first person on the list (according to the Academy's oversubscription criteria) for the relevant year.

Parents/carers must contact the Academy at the end of every term to ensure their child remains on the waiting list.

Fair Access Protocol
The Coventry Fair Access Protocol covers the arrangements for all admission requests and the integration or reintegration to schools of pupils who are requesting a place at a school and are considered hard-to-place. All secondary schools in Coventry are included in this partnership. The agreement requires each school to accept a quota of students who are hard-to-place over their published admission number if necessary. This agreement acknowledges the significant additional challenge faced by the Academy in respect to admissions and provides a fair and equitable framework for the admission of hard-to-place pupils. The Academy will enrol students placed via the protocol within the agreed timeframes set out and in accordance with the Coventry City Council Fair Access Protocol Document for Secondary Schools.

In Year admissions
The parent(s) or carer(s) of children seeking admission to Foxford School should apply for a place by completing a standard admission form, available from the school or from the Local Authority. Once completed, the form should be returned to the Local Authority which co-ordinates all such applications, and the Local Authority will notify applicants of the school's admission decisions. If a place is not available in the relevant year group, parent(s) and carer(s) are entitled to appeal against this decision and if an appeal is lodged, it will be heard within 30 school days of the appeal being lodged. The applicant's name will also be placed on the school's waiting list for admission into the relevant year group. Further information on in year admissions is available from the Local Authority https://www.coventry.gov.uk/school-admissions/secondary-school-admissions/6.

Sixth Form Admissions Policy

The Academy's sixth form normally considers applications from students aged 16 or 17 years old in September 2026. The Academy does not accept new applications from students who are over 18.

The Academy operates a Post 16 centre for a maximum of 180 students. 180 places overall will be available in the years 12 and 13 provision. The admission number for external year 12 students is 10. This is the numberof places which will be offered on an annual basis to eligible external applicants, after transfer of existing Foxford Community School students. Additional external pupils will be admitted until the sixth form provision meets its capacity of 180 students with the necessary entry requirements.

The size of the teaching groups will need to be viable for a course to run. If the academy decides that this is not possible then the academy reserves the right to withdraw a course. Every effort will be made to enable a student to study a particular subject at a different school and/or an alternative course will be offered.

Internal and external applicants must meet the standard minimum entry requirement of 5 GCSEs (or equivalent qualifications) at grade 4 and above, including Maths and English to be eligible for a level 3programme of study.

In order to match students with appropriate courses through which they will gain success, many courses in Year 12 have additional entry requirements for both internal and external students. These requirements (reviewed annually) are based on an understanding of the demands of the courses and the qualities which students need to meet these demands successfully and are published in the sixth form prospectus and on the Academy's website.

The application process begins at the end of November, internal applicants must apply through UCAS Progress (www.ucasprogress.com) and complete an online application then meet with the Head of Post 16 to discuss a suitable programme of study. External applicants will complete an application form (which will be emailed or posted out to them) and will then be invited to come in to discuss their eligibility for their chosen programme of study. Please note that meetings with the post 16 team are not interviews and do not form part of theadmissions criteria or decision making process on whether to offer a place.

The Academy will not consider external applications after 30 September 2026 i.e. the end of the monthprior to the school autumn census date in October 2026.

If the number of successful applications (i.e. those students who have met entry requirements) exceeds the published PAN then oversubscription criteria will apply.

Oversubscription criteria will apply in the following order:

Special Educational Needs
All children with an Education Health and Care Plan that name the school will be admitted before all other applicants.

1. Children who, at the time of admission, are in the care of a local authority or are provided with accommodation by the authority (looked after children) including those children who appear (to the admission authority) to have been in state care outside of England and ceased to be in state care as a result of being adopted or became subject to a child arrangements order or a special guardianship order. A looked after child is defined in Section 22 of the Children Act 1989 (see definitions section).

2. Children who live in the catchment area served by the Academy.

3. Children by reference to the distance their home is from the Academy in accordance withthe definitions section.

Tie Breaker
If it is not possible to meet all of the requests in any one of the categories described above, priority willbe determined by the proximity of the child's home to the Academy. This will be carried out using a straight line measurement and a computerised mapping system, from the centre of the child's residence to the centre of the school site. The address used must be the child's permanent home address. The shortest measurement will have the highest priority.

Where the final place in a year group can be taken by two or more children living an equal distance from the Academy as described above, the admission authority will select by drawing lots. This will be supervised by someone independent from the school.

Appeals
If you are unsuccessful in obtaining a place, parents have the right of appeal to an independent panel who have the authority to exceed the Academy's admission number where appropriate. Please address your appeal to Foxford Appeal, michelle.tuckley@castlephoenixtrust.org.uk or in writing to Foxford Appeal, Foxford School, Grange Road, Longford, Coventry, CV6 6BB.

Annex A – Foxford School Catchment Area

Addresses included within Foxford School's catchment area:

- Achal Close
- Ainsdale Close
- Albert Fearn Gardens
- Alder Road
- Alderman's Green Road including Paget Court
- Alexandra Terrace
- Alison Square
- Alum Close
- Amy Close
- Anderton Road
- Ansell Drive
- Arbury Avenue
- Armfield Street including Harry Stanley House
- Astley Avenue
- Athena Gardens
- Autumn Close (1-5 con)
- Avocet Close
- Baldwin Croft
- Barston Close
- Bartlett Close
- Barton Road
- Basford Brook Drive
- Bayliss Avenue
- Bedlam Lane
- Bedworth Road
- Bellview Way
- Benthall Road
- Beresford Avenue
- Berkswell Road
- Blackburn Road
- Blackwell Road
- Booth's Field
- Boston Place
- Bramwell Garden
- Bucksey Close (2-12 even and 1-15 odd excl 13)
- Canal Road
- Canberra Road including Canberra Court apartments 1-4
- Cargill Close
- Carlton Road
- Chaple Yard (Lentons Lane)
- Cheadle Close
- Cheam Close
- Chesford Crescent
- Chingford Road
- Churchill Avenue
- Clark Street
- Clinton Road
- Colston Walk (2-14 & 1-9)
- Congleton Close
- Cordin View 1-17 odd (excluding 13) & 2-24 even

- Cook Close
- Co-operative Street
- Cope Arnold Close
- Copper Beech Close
- Coronel Avenue
- Cross Road
- Crown green
- Cubbington Road including Hanbury Place
- Culworth Court
- Culworth Row
- Curlew Close (1 - 5 odd and 2 - 28 even)
- Curzon Avenue
- Dalwood Way
- Delage Close
- Delhi Avenue
- Dersingham Drive
- Dillam Close
- Dodgson Close
- Doris Armour Walk 1-5 odd (excluding 13) & 2-4 even
- Dovedale Avenue
- Drakeley Close (2-22 Even and 1-15 excl 13)
- Dudley Street
- Dunnose Close
- Durbar Avenue
- Edgewick Road
- Egret Walk
- Eld Road
- Elkington Street
- Ellerman Gardens
- Elmhurst Road
- Elmsdale Avenue
- Evelyn Avenue
- Fairview Walk
- Farmcote Road
- Fenwick Close (1 - 7)
- Fisher Road
- Flockton Gardens 1-37 odd (excluding 13) & 2-20 even
- Foleshill Road (upwards 398 even and upwards 533 odd) including Christopher Hooke House, Culworth Court, Foxford Crescent
- Frankland Road
- Friswell Drive
- Fulmar Close (1 and 2 - 26 even)
- Gateside Road
- Gaydon Close
- Gayer Street
- Glenmore Drive
- Glenmount Avenue
- Glenridding Close
- Gosport Road
- Graham Close
- Grange Road
- Grange Walk
- Greenode Drive

- Grindle Road
- Grindle Walk
- Haddon Street
- Hall Green Road (91 - 181 odd) and Green Man
- Hanson Way
- Harrow Close
- Hartley Close (1-19 odd excl 13 and 2-16 even)
- Haydock Close
- Hazel Road
- Heera Close
- Henton Court (1-15 con excl 13)
- Hollybush Lane
- Holmsdale Road
- Horndean Close
- Horseshoe Road
- Hurn Way
- Hurst Road
- Ibstock Road
- Isambard Drive
- Ivor Road
- Jackers Road
- James Fullarton Way (2-78 even)
- John Wigley Way
- Johnson Road
- Judds Lane
- Kanzan Road
- Kegworth Close
- Kendrick Close
- King George's Avenue
- Kitchener Road
- Lady Lane (30-36 even)
- Lanchbury Avenue (2-28 even and 1-23 odd excl 13)
- Lancia Close
- Lentons Lane (2 - 88 even and 1 - 215 odd) including Hawkesbury Field Farm and Chapel Yard
- Linstock Way
- Loach Drive including Farmcote Lodge
- Lockhurst Lane (224 - 256)
- Lole Close
- Lombard Close (2-12 even and 1-15 excl 13)
- Longford Road
- Longford Square
- Lucerne Close
- Lynton Road
- Lythalls Lane
- Mallory Way
- Mannion Avenue (35-79 odd)
- Mansel Street
- Maple Walk
- Marlwood Close
- Mason Road
- May Street
- Medina Road

- Mill Close
- Mill Race Lane
- Mitchinson Walk (2-14 even and 1-25 odd excl 13)
- Moore Close
- Morey Street
- Newmarket Close
- Northey Road
- Oakey Close
- Oakmoor Road
- Oaks Place
- Oban Road
- Old Church Road
- Old Crown Mews
- Old Farm Lane (2-48 and 1-39 excl 13)
- Over Street
- Park Street
- Parkstone Road
- Parrots Grove
- Partridge Croft
- Pauline Avenue
- Pearson Avenue
- Pembury Avenue
- Pennington Way
- Perrins Gardens (1-53 odd excl 13 and 2-10 even)
- Peters Walk
- Phillips Walk 1-17 odd (excluding 13) & 2-14 even
- Princess Street
- Proffitt Avenue
- Queen Mary's Road
- Quillets Close
- Rafferty Adams Way 1-57 odd (excluding 13) & 2-80 even
- Ransom Road
- Raymond Close
- Reading Close
- Recreation Road
- Repton Drive
- Rock Close
- Rocken End
- Rollason's Yard
- Rowleys Green Lane
- Rudgard Road
- Sandown Avenue
- Sandpiper Road
- Sapcote Grove
- Seaford Close
- Shire Close
- Shirlett Close
- Silverdale Close
- Silverstone Drive
- Simon Stone Street
- Sledmere Close
- Spring Road
- St Elizabeth's Road

- St. Lawrence's Road
- St. Thomas Road
- Station Street East
- Station Street West
- Stonebrook Way
- Sutton Stop
- Syndall Fields
- Syndall Road
- Tallants Close
- Tallants Road
- Tenerife Road
- The Croft
- The Waterways 1-21 odd (excluding 13) & 2-6 even
- The Stampings (3 - 5 odd and 4 - 14 even
- Thomas Biddle Lane 15-49 odd (excluding 13) & 22-36 even
- Thomas Lane Street
- Tiveycourt Road
- Tom Mann Close (1-12)
- Townley Walk (2-10 even and 1-7 odd)
- Traimor Close
- Tynemouth Close
- Union Place including Longford Bridge Court
- Victory Road
- Vinecote Road
- Webster Street
- Wildmoor Close
- Wilson Lane (12 - 126 even and 23 - 119 odd) and Farm
- Windmill Road including Windmill Court, 233b Whimbrel House and 233c Serin House
- Woodroffe Walk
- Woodshires Road
- Woolgrove Street
- Wrenbury Drive